

(Minutes to be considered for approval at the Senate meeting on November 3, 1998, 3:00 p.m.)

**SENATE MINUTES
UM-ST. LOUIS
October 6, 1998
3:00 p.m. 126 J. C. Penney**

Dr. Jeanne Morgan Zarucchi, Senate Chairperson, called the meeting to order at 3:00 p.m. Minutes from the previous meeting (held September 8, 1998) were approved as submitted.

Report from the Senate Chair -- Jeanne Morgan Zarucchi

Dr. Zarucchi called on Charles P. Korr to present a resolution on behalf of Chuck Larson.
(See Attached)

Report from the Chancellor -- Blanche Touhill

(See Attached)

Dennis Judd asked the Chancellor if a Budget and Planning meeting was scheduled. Chancellor Touhill replied yes, date and time to be announced.

She then called on Dean Martin Sage, a member of the campus' North Central Reaccreditation Steering Committee, to present an overview of the ways in which everyone can provide feedback to improve the draft of the Self-Study before it is submitted to the North Central Association.

Dean Martin Sage had six points to make:

1. Doug Wartzok is doing an enormous amount of work on this document. It has input from many different sources.
2. Everyone knows that this University is going to get accredited. What is important is that the University get full accreditation for 10 years. In his view, the accreditation body has been largely taken over by people who are dominated with the idea of assessment. If we find that there is anything less than a full accreditation by North Central at this time, we will read about it in the Post Dispatch, and all of us, the faculty, staff, students, will be hurt by that. We have to take this seriously.
3. The document is available in the libraries and offices of all Colleges, Schools, Department Chairs, Area Coordinators, Division Directors, and on the UMSL web page.
4. There will be open meetings in the university community for input. It is a draft document at the moment, not a final document, waiting for your input.

Thursday, October 8	12:00-2:00 p.m.	75 J.C. Penney
Wednesday, October 14	12:00-2:00 p.m.	219B CCB
5. To summarize the schedule of what is going to happen: we will be accepting comments and suggestions about the draft for the next two weeks.
 - End of October: the document will be revised to include the comments.
 - November 1st: the new revision will be sent to North Central.
 - December 1st: our liaison at North Central will provide feedback.

- Mid December: the final corrections will be made and mailed to the site visit team.
 - February 99: the site visit will take place.
6. Comments may be sent to Doug Wartzok at wartzok@umsl.edu.

Report from the Faculty Council Presiding Officer -- Dennis Judd
(See Attached)

Intercampus Faculty Council -- Silvia Madeo

Dr. Madeo allowed this time for any comments on the Faculty Grievance Procedure. No comments or questions were presented from the floor. Dr. Madeo commented that procedures depended upon people of integrity and good will enforcing them and we cannot legislate that, but some of the changes are good ones. Any faculty who have comments should let her, Paul or Jeanne hear them so they can take them back to the IFC.

Report from Budget and Planning -- Blanche Touhill
(See Attached)

The next meeting of the Budget and Planning Committee will be October 16th: a memo will be sent out to announce the time and location.

Dr. Long asked Chancellor Touhill if she is satisfied with input from the AMS consultants regarding the Operating Forecast of the UMSL Performing Arts Facility. Chancellor Touhill said that at the summer meeting of the Budget and Planning Committee [July 1998] they distributed the AMS document and had dialogue. At the last meeting of the Budget and Planning Committee, Dr. Driemeier began to answer some of the questions that were raised at that meeting. More questions from members of the committee have been received, and at the next Budget and Planning Committee we will continue to answer those questions. Chancellor Touhill said that at that point, she would like to look over all of the questions and the answers and decide which ones really relate to the AMS document and which ones relate to other activities on campus. For those that relate to the AMS document, one of two things can be done; they can send them back to AMS and ask them to consider changing this document again or they can ask for an addendum.

Dr. Long said that the outcome of the report has a quarter million dollar deficit and this was a case of, in his view, heroically optimistic assumptions. Dr. Long asked if we have that deficit how will we fix it, will we reallocate money from other programs? Chancellor Touhill said that we need to go back to Budget and Planning and report back on this.

Dr. McBride asked about the committee's questions from the last meeting, and whether they would be addressed. Chancellor Touhill said the final report came back from AMS before the questions were submitted to the consultant. She stated that the report comes to the Chancellor of the University. If after discussions we want to send the document or ideas back to AMS it is not impossible to have another final copy; on the other hand it might be wiser to have an addendum. She said we are ahead of the game and we have to work on this in the next couple of meetings with Budget and Planning.

Dr. Judd asked what would be a range of options in reaction to the AMS report. Dr. Judd asked if there would be consideration of whether the facility might be redesigned. Chancellor Touhill said no. Dr. Judd asked what changes to the document would be considered. Chancellor Touhill said that those changes may be: who will use the facility, how often are they going to use it, how can we work together to have it used as efficiently as possible, and things of that nature. Dr. Judd said that none of those issues are covered in the report. Chancellor Touhill said we need to go to Budget and Planning and work this through and then come back to the Senate.

Dr. Martinich asked about how much focus has been put on energy efficiency when the building was designed. He said that it may be possible to cut the cost of heating and cooling by 25, 30, or 40 percent. Dr. Martinich said that many architects do not take efficiency into consideration unless they are specifically asked to do so. The architect's fee may be based on a percentage of the total building cost. Chancellor Touhill said whenever the university puts up a building, or part of an extended building, we not only have the architects and construction people on the campus, but we have a bevy of experts from the central administration that give their input. Chancellor Touhill said she has been sitting with the Board of Curators, not only during the time she has been Chancellor, but years before, and she can never recall that they didn't concentrate on the cost of a building. Chancellor Touhill said that she will look into that and let Dr. Martinich know. Dr. Martinich added that according to studies, recent buildings could have been rotated 5 to 10 degrees and therefore increased solar energy efficiency.

Dr. McBride said he was pleased to hear of the enrollment numbers but that this pleasure was tempered by some bad news, that we are running out of classrooms. He asked what plans the university has for future classrooms. Dr. McBride asked if Chancellor Touhill would address this or would they discuss this in the Budget and Planning meeting. Chancellor Touhill said that yes, the Budget and Planning Committee would address this issue. She said that Vice Chancellor Jack Nelson has been walking through buildings and working on this with the registrar's office, and that he would be happy to make a report to the Senate. Dr. McBride asked if there is any future building that is currently in plans that would have classrooms in it. Chancellor Touhill said that our next big renovation is Benton/Stadler Halls, the science complex, which is a 23 million-dollar renovation. We are also engaged in master planning. Chancellor Touhill said that Budget and Planning should look at this, and when the time comes for a new building, consider whether it should be a classroom building. She said this is a very valid request, and that we also have to look at the property that will pass to us, like the Daughters of Charity that will come to us in less than 4 years, and then we will have to see how many of those rooms can be used for classrooms. We also have picked up some property on Florissant Road, which we might be able to turn into some kind of classroom situation. Chancellor Touhill said she would be happy to take this to Budget and Planning.

Report from Committee on Committees -- Gail Ratcliff

The following replacement for the University Libraries Committee was elected by acclamation:
Dr. Scot E. Danforth, School of Education

Report from Curriculum and Instruction-- David Ganz

All action items (see agenda) were approved.

Report from Executive Committee -- Jeanne Morgan Zarucchi

On September 22, a special meeting of the Senate Executive Committee was held to discuss the Academic Dishonesty Policy. The Committee sought to resolve a conflict brought to our attention by Professor James Tierney, regarding discrepancies between the campus policy, as published in the Faculty Handbook, and the policy of the UM system, as published on the Web page and in the Rules and Regulations. It was unanimously determined that the system regulations must prevail. If anyone is in doubt about this policy, please consult the UM Web page. On September 30, Dr. Nelson sent a letter to all faculty members announcing that the campus Faculty Handbook version is now invalidated. If anyone wants to see the current Academic Dishonesty Policy, they need to consult the system version. If you have not received this message, please contact Ruthann Perkins, to verify that you are on the UM system faculty list.

Additionally, at that meeting on September 22, several other points raised by Dr. Tierney were directed to the Committee on Curriculum and Instruction. Some of those items included whether or not there should be departmental approval for students who seek to enroll in cooperative programs with other universities, and whether or not a student should be approved for graduation, in the event that a case of academic dishonesty may be pending against that individual.

Report from Faculty Teaching and Service Awards-- Carol Kohfeld

Dr. Kohfeld announced the Nomination Short Form distribution and deadline.

Deadline: 5:00 p.m. Friday, October 16, 1998.

(See Attached)

Report from Physical Facilities and General Services-- William Connett

Dr. Connett announced that an open meeting will be held Wednesday, October 14 from 1:00 – 3:00 p.m. in 300 Clark Hall to gather complaints and suggestions about the mail service and other support services. He invited faculty to contact him at connett@arch.umsl.edu.

(See Attached)

Dr. Peck asked whether there was a problem with incoming mail, because there were several things she was told were sent but they had not arrived for several weeks. Dr. Connett answered that he had not heard exactly of a problem with incoming mail but he had heard that there were a number of scheduling problems of people who were supposed to deliver the mail and there may have been a day or two when the mail may not have gone out.

Dr. Korr asked Mr. Schuster when he knew that there was a problem and how long did it take him to find out and more importantly how long did it take him to let any of us know. Mr. Schuster said that as of the end of August there were no problems or complaints. On September 4th he went down to the mailroom and learned that there was a problem. He said that a new supervisor has been hired.

Dr. Korr repeated his former question about when Mr. Schuster told the campus about the problem. Mr. Schuster replied that he didn't have to notify anyone if he did not think there was an alarming situation. He told the campus on Friday of that week.

Dr. Spaner asked if we could include the Computing Committee Chair on discussions regarding the E-mail. Dr. Zarucchi said that we could certainly invite Dr. Sanchez. Dr. Connett said that E-mail would be discussed at the hearing on October 14th.

Dr. Judd asked Mr. Schuster about the mailroom supervisor's request for an assistant in June and asked what he had done about it. Mr. Schuster replied that he had not acted because the supervisor did not pursue the request. Dr. Judd said that having only 1 full time employee in the mailroom was an accident waiting to happen.

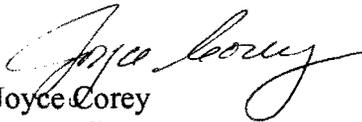
Report from University Relations -- E. Terrence Jones
(See Attached)

New Business

Dr. Zarucchi congratulated Bob Samples, Director of University Communications, for receiving an award for 10 years of service.

Completing the business at hand, the Senate adjourned at 4:51 p.m.

Respectfully submitted,


Joyce Corey
Senate Secretary

Attachments:

- 1) Resolution Honoring Dr. Charles Larson
- 2) Report from the Chancellor
- 3) Report from the Faculty Council Presiding Officer
- 4) Report from the Budget and Planning Committee
- 5) Report from Faculty Teaching and Service Awards Committee
- 6) Report from the Physical Facilities and General Services Committee
- 7) Report from the University Relations Committee

Attachment 1

I want to thank Jeanne and the Executive Committee for granting me this time in order to present a resolution for the unanimous consent of the Senate.

Whereas Chuck Larson served for more than two decades as a respected member of the faculty and of the Senate and as Chair of his Department for almost a decade and made numerous contributions to the well being of the Department, the College, the Senate, and the University *and*

Whereas he did serve as the Secretary of the Senate in 1986-87, one of the last faculty to be involved with actually taking the minutes of meetings *and*

Whereas Chuck Larson died on 10 May while still a member of the Senate *and*

Whereas Chuck Larson had deep respect for the Senate and Parliamentary procedure, but an even deeper respect for precision and brevity in the use of the English language, I will dispense with the formula and conclude this resolution in standard English.

Chuck felt very strongly about the rights of faculty to be involved in the decisions that determined what kind of institution UMSL would become and how it served its various constituencies. He believed that the concept of collegial governance at all levels was something more than a slogan or a relic from the past and the inclusion of faculty in decision making was more than a necessary annoyance. Because he believed so strongly in it, he insisted that faculty must also be willing to take the responsibility of being involved and in working with other elements of the University towards mutually beneficial solutions. He combined idealism with pragmatism, but most of all he surrounded them with grace, generosity, and wit. He did not regard his opponents as his enemies and credited them with acting from principle, however misguided they may be at the moment. The remarks he made in the Senate were directed to a point, not at a person. Throughout his career at UMSL, he retained a sense of perspective and a sense of humor. I know how much his friends and colleagues miss him, as well as that amorphous entity known as the University.

Be it resolved that the Senate commemorate the career of Chuck Larson and convey its deepest regrets and sympathies to his widow, Deborah and his son, Drew.

I ask leave to present this resolution for unanimous consent of the Senate and with instructions that copies of it be sent in suitable form to both Deborah and Drew.

Submitted on Tuesday, 6 October, 1998 Charles P. Korr

6 October 1998

University Senate

Remarks by
Blanche M. Touhill

Attachment 2

On Friday and Saturday we held a series of events which marked the opening of the St. Louis Mercantile Library at the University of Missouri – St. Louis. I estimate that more than 600 people attended these events and toured the new facility.

I want to thank all the faculty, staff and students who participated in these events. I believe our affiliation with the St. Louis Mercantile Library will in time prove to be very beneficial to our students and our faculty.

The Mercantile Library adds significantly to our research capabilities and provides a foundation for new academic and research programs. It also brings to the campus individuals from throughout the country who committed ...both intellectually and financially ... to the growth of the collections.

Over the next few weeks, I encourage everyone to tour the Mercantile Library. I believe you will be surprised by what you will find.

The official on-campus enrollment for Fall 1998 is 12,140 ...a 2.5 percent increase from last fall. On-campus credit hours are up nearly 4 percent ...at 110,463. The official enrollment report will be released by the registrar's office early next week.

Next week ...the registrar's office also will distribute the final proofs of the Winter 1999 schedule of courses. This will provide academic departments with a final opportunity to review and submit any changes prior to the document being sent to the printer.

Beginning this fall, we have eliminated the scholarship application for high school students interested in attending the University of Missouri-St. Louis. Scholarship awards instead will be triggered by the application for admission. We will begin to award scholarships on a "rolling basis" November 1. This enhances the financial aid office's ability to assist the admission's office in recruiting high ability students.

The 1998 Fall Faculty Meeting will be held Wednesday, October 14, 1998 at 4:00 p.m. in Room 78 J.C. Penney. The agenda includes: introduction of new faculty members and a special presentation by Dr. Robert Gordon, recipient of the 1998 Chancellor's Award for Excellence in Research. A reception for all faculty and staff will follow the meeting at the Chancellor's Residence, #9 Bellerive Acres.

Also, next week we will we celebrate the seventh annual Founders Dinner on October 13 at the Ritz Carlton in Clayton. In addition to our awards ceremonies, Meet the Press moderator Tim Russert will be our featured speaker. Please contact University Relations at 5442 if you are interested in attending.

As I hope all of you are well aware, UM-St. Louis will have its ten-year North Central Association reaccreditation Site Visit this academic year. The actual site visit will occur on February 8, 9, and 10 next year. In preparation for that site visit, a number of committees have been working for the past 18 months. The Senate Ad Hoc Committee on

Reaccreditation was one of those committees. The Steering Committee, under the direction of Dean Wartzok, has coordinated the writing of the self study document. That document is now available for comment by all members of the University community.

Dean Wartzok is out of town today, so I have asked Interim Dean Martin Sage, a member of the Steering Committee, to summarize the work of the Steering Committee and present an overview of the ways in which everyone can provide feedback to the Steering Committee to improve the draft of the Self Study before it is submitted to the North Central Association.

REPORT OF THE PRESIDING OFFICER, FACULTY COUNCIL

Prepared for the October 6, 1998 meeting of the University Senate
Submitted by Dennis Judd, Presiding Officer

The Faculty Council met on October 1, 1998. Three major subjects were discussed:

1. Members of the Faculty Council discussed the recent mailroom crisis and other issues related to the state of basic infrastructure and services on the campus. In addition to concerns about mail service, faculty members expressed concern about the repeated problems with e-mail service, the virtual dismantling of the Urban Information Center, and the shrinking space for books and study in the Thomas Jefferson Library. The Senate Committee on Physical Facilities has scheduled a hearing for Wednesday, October 14, 1-3 PM, dealing with infrastructure questions. On behalf of the Faculty Council, I urge all faculty members who are concerned about these matters to attend that hearing.
2. There was a discussion of the Faculty Workload Policy. Several Council members expressed concern about how it apparently is being administered, and expressed a desire to learn more. A motion was passed instructing the Presiding Officer to schedule a meeting of faculty members with Vice-Chancellor Nelson. Although this meeting will be sponsored by the Faculty Council, all interested faculty members will be invited (and urged) to attend.
3. The main agenda item was a discussion of the report prepared by AMS Planning and Research, "Operating Forecast: University of Missouri-St. Louis Performing Arts Facilities." Faculty Council members expressed serious concerns about several aspects of the report. Several faculty members questioned the consultants' projection that an average of 825 people will attend a campus-sponsored music performance each week for two semesters. It was noted that the main use for the 1,650-seat performance hall appears to be commercial, and not appropriate for most campus events. Concern was expressed about the fact that the President Pacheco, in answer to a letter from the Presiding Officer, did not commit himself to supporting the consultants' estimate of \$1,051,115 million in operating subsidy per year from the state (in delivering this report, I will read the President's letter). Finally, several faculty members expressed concerns about the impact the Performance Arts Center, as presently planned, may have on campus services and programs. At the conclusion of the discussion, the Faculty Council passed a motion asking the Presiding Officer to circulate, via e-mail, a draft resolution concerning the Performing Arts Center. When this draft is prepared, Council members will discuss it with faculty in the units they represent, in order to promote campus-wide discussion and debate. Guided by these discussions, the Faculty Council will consider a revised resolution at its November meeting.

REPORT OF THE SENATE BUDGET AND PLANNING COMMITTEE

October 6, 1998

The Senate Budget and Planning Committee met on September 28, 1998 at which the following items were discussed. Dr. Donald Driemeier continued his discussion with the members of the Committee on various aspects of the Performing Arts Building. These discussions will continue to be a part of the Committee's agenda. President Pacheco's Strategic Planning Materials were distributed to the Committee and I gave the Committee an overview of this initiative. The President's plan cites four critical success factors which are: Student success, program quality, research and scholarship and state needs. Four other factors will be part of this plan; i.e., financial health, enrollment management, quality of human resources and systemwide leadership and management. I believe this system wide planning effort will be basically completed in December or early in 1999. I have informed the Committee that this Strategic Plan for the University of Missouri will not eliminate the need for campus planning efforts. Our campus will continue with our five year planning efforts, "Enhancing the Mission." Also at the September 28 meeting, Vice Chancellor Gary Grace gave a preliminary report on the Fall enrollment figures similar to the figures mentioned in the Chancellor's report to the Senate.

Faculty Teaching and Service Awards

Carol Kohfeld, Chair

Senate Meeting - October 6, 1998

The Committee on Faculty Teaching and Service Awards circulated a draft letter to its committee members and responded over E-mail. The resulting letter was sent to all faculty describing the four teaching awards for which we are seeking short form nominations. Following are descriptions of the four awards:

The **Chancellor's Faculty Teaching Award** recognizes outstanding teaching in the graduate and/or undergraduate curriculum by a full-time regular UM-St. Louis faculty member.

The **Chancellor's Faculty Service Award** recognizes outstanding academic, humanitarian, or professional service on campus and/or beyond the boundaries of the University by a full-time regular UM-St. Louis faculty member.

The **Presidential Award for Outstanding Teaching** recognizes outstanding teaching by a tenured faculty member with at least 10 years of service on a University of Missouri campus. Each campus may submit one nominee.

The **Thomas Jefferson Award** honors a member of the University of Missouri community who "through personal influence and performance of duty in teaching, writing and scholarship, character and influence, devotion and loyalty to the University best exemplifies the principles and ideals of Thomas Jefferson." Any member of the UM community, active or emeritus, is eligible. A campus may submit more than one nomination for this award.

A short form nomination form was attached to the announcement letter and distributed to all faculty members on September 25th. Completed short form nominations should be returned to Susan English, Senate Assistant-258 General Services Building, no later than **5:00 p.m. on Friday, October 16, 1998**. The committee will meet after the 16th deadline to select candidates from whom we will request long form nominations.

Attachment 6

Senate Meeting, October 6, 1998
Report of the Senate Committee on Physical Facilities and General Services.

One part of the charge to this committee is:

recommending to the Senate policies and procedures in the areas of campus facilities and general services. It shall ... review and report priority matters relating to ... support services to the Senate, and review and process complaints and suggestions regarding services.

The committee has been stirred into action by the recent problems in the mail room and is calling an open meeting of the committee on Wednesday Oct 14 from 1-3 in 300 Clark Hall. The purpose of this meeting is to gather complaints and suggestions about the mail service, or the lack of it, on this campus. We are primarily concerned with the goals, procedures, and obstacles relevant to obtaining a quality mail service here at UMSL. We are interested in personal observations, eg "My grant renewal was not mailed off for two weeks, and I was barred from the competition for this reason." We are not interested in hearsay, for example "I heard that Joe's brother's grant renewal was not mailed out for two weeks." We are primarily concerned with the mail room, but will be willing to listen to comments on any of the other services provided by the university. If you can not attend this meeting in person please contact the committee directly by e-mail (connett@arch.umsl.edu) or through the Senate office (by telephone at 516-6769, or by mail at Faculty Senate, 258 General Services Building, Campus). Other meetings can be scheduled if necessary.

William Connett
For the Committee

REPORT TO UNIVERSITY SENATE

Committee on University Relations

October 6, 1998

The Senate Committee on University Relations met October 1, 1998 to review the Division of University Relations 1998-1999 Goals. In addition to Vice Chancellor Kathy Osborn, an ex officio member of the Committee, two other University Relations staff--Bob Samples and Robbyn Wahby--also attended the session.

Here are the major points from the meeting:

1. The Committee urged that the goal to "provide construction updates through Friday's Update and The Current and periodic flyers" receive added emphasis. There is inadequate information about and understanding of land use plans, construction projects, and other major initiatives among many faculty, students, and staff. More timely information, disseminated as part of or in addition to, the Friday Update would be most helpful.
2. Kathy Osborn and Bob Samples briefed the Committee on the new marketing initiative. During Summer 1998, an additional \$230,000 was spent on recruitment marketing and, for the first time, the effort included television advertisements. This initiative is given part of the credit for the increase in student enrollment. The outside advertising firm is conducting research and will be preparing a strategic marketing plan by sometime in November. The Committee will be one of the campus bodies reviewing and reacting to the plan.
3. Using faculty volunteers to solicit funds from past alumni donors was instituted last year and the results were positive. Additional funds were raised and the program will be continued this year.
4. The Alumni Association is making a special effort to cultivate alumni who live outside the St. Louis area. If faculty making professional trips are interested in meeting with alumni during these journeys, the Alumni Office will facilitate the arrangements.
5. The top development priorities for this year are the Performing Arts Center, endowed professorships, and the Mercantile Library/Center for Transportation Studies.

E. Terrence Jones, Chair